

Portsmouth
CITY COUNCIL**PREMISES LICENCE**
Licensing Act 2003**Part 1 – Premises Details**

Postal address of premises, or if none, ordnance survey map reference or description	
Address: Sevendays 37 Osborne Road Southsea PO5 3LR	Map Ref (E) : 464126 Map Ref (N): 98805 UPRN: 001775062189
Telephone	

Where the licence is time limited the dates
This licence is NOT time limited

Licensable activities authorised by the licence
► Sale by retail of alcohol

The times the licence authorises the carrying out of licensable activities
► Sale by retail of alcohol Monday to Sunday 07:00 until 02:00

The opening hours of the premises
► Monday to Sunday 07:00 until 02:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies
Alcohol is supplied for consumption off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence	
Name: Miss Indrani Alekhya Midde	
Address: [REDACTED] [REDACTED] [REDACTED]	Telephone: [REDACTED] Email:

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**Name:** Miss Indrani Alekhya Midde**Address:** [REDACTED]
[REDACTED]**Telephone:****Email:****Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol****Personal Licence No:** 15/03822/LAPERS**Issuing Authority:** Portsmouth City Council**Granted by Portsmouth City Council, as licensing authority pursuant to the Licensing Act 2003 as amended and regulations made thereunder****Date Licence granted:** 20 October 2005**Date last amended:** 31 March 2017**Type:** Variation

Signed on behalf of the Head of Service
(Authorised Officer)

Portsmouth City Council is committed to complying with the Freedom of Information Act 2000 (FOIA) which applies to all recorded information that it holds or is held on its behalf. Information that is provided to or held by the City Council will be processed and disclosed strictly in accordance with the FOIA, the Data Protection Act 1998 or other appropriate legislation.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information go to www.portsmouth.gov.uk and search for 'National Fraud Initiative'.

Annex 1 – Mandatory Conditions

01 No supply of alcohol may be made under the premises licence:

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.

02 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

03 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:

- (a) a holographic mark, or
- (b) an ultraviolet feature.

04 (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

- (2) For the purposes of the condition set out in paragraph 1
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

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Annex 2 – Conditions consistent with the operating schedule

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Annex 3 – Conditions attached after a hearing by the licensing authority

01 A recording CCTV system will be installed and fully operational at all times.
The recording equipment will be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.
A record will be kept of any access made to information held on the system.
The system will be maintained and serviced within at least 12 monthly intervals
The system clock will be checked regularly for accuracy taking account of GMT and BST.
The CCTV system will have sufficient storage capacity for 31 days evidential quality pictures.
An additional recording CCTV camera shall be sited at the front of the store to cover the area immediately outside the venue.

Access

Police and authorised Officers of Portsmouth City Council shall have access to data from the systems quickly and easily and therefore provision will be made for someone to have access to the secure area and also be able to operate the equipment and to supply footage in a format which can be easily viewed by police for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the data protection Act.

All operators will receive training from the installer when equipment is installed and this training will be cascaded down to new members of staff.

An operator's manual will be available to assist in replaying and exporting data (particularly important with digital systems).

CCTV shall cover all areas of the store including the entrance of the venue.

The premises licence will not come into effect until the CCTV System has been approved by the Police Licensing Department responsible for the area.

The CCTV must remain satisfactory to the police licensing department responsible for the area and subject to police approval in order to remain operating under this premises licence

There shall be a staff member present at all times who shall be able to work the CCTV system and provide a copy of footage to Police, on request, immediately.

02 The licence holder shall ensure that all members of staff are informed of the objectives of the Licensing Act 2003 and the statutory requirements in order to ensure compliance with all relevant provisions of the Act.

03 The licence holder must ensure that all staff selling alcohol have received adequate training, which must incorporate a process of assessment and refresher training to a recognised national standard on the law with regard to age restricted sales and that this has been properly documented and training records kept. No member of staff shall sell alcohol until they have completed this training and it has been documented and signed for by the staff member. Training records must be kept on the premises and must be produced immediately on request by Police or an authorised officer.

04 Any person appearing to those engaged in selling or supplying alcohol to be under the age of 25 and who is attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be a Valid Passport with hologram; Valid UK Photo card Driving Licence, PASS approved ID and Military ID with Date of Birth.

05 The venue shall operate a refusals log. This shall be in paper or digital copy and shall be made available to Police or the Licensing authority immediately on request. The DPS shall ensure that the refusals log is checked and signed on a weekly basis.

06 No beers, ciders or lager over 6.5% ABV shall be sold by retail, excluding premium products as agreed, in writing, in advance by the Police Licensing Unit.

07 There shall be no free standing stacks of alcohol on display.

08 All Spirits shall be secured behind the serving counter and shall not be sold by self-selection.

09 Appropriate signage shall be clearly and prominently displayed on the premises advising customers of the law relating to sales of alcohol.

10 Alcohol shall not be sold in an open container or be consumed on the licensed premises.

11 The premises will operate a Challenge 25 Policy.

12 The DPS shall provide a written authorisation for staff members who sell alcohol which must be signed for by the staff member and the DPS. No staff member shall sell alcohol until both DPS and staff member have signed the Authorisation.

13 There shall be a written age verification policy which shall be made available to Police immediately on request.

14 A personal licence holder shall be present on the premises all times that the premises is open and alcohol available for sale.

15 The premises will operate Proxywatch. To be supplied by Trading Standards.

16 The Premises Licence Holder shall ensure that there is an Electronic Point Of Sale system in place. All products sold, shall be sold through the EPOS system.

17 Bipin Lodhia shall not be the Designated Premises Supervisor.

18 Copies of all purchase invoices for alcohol sold in the store to be available for 6 months after purchase from the original source.

19 After 22:00 hours, seven days a week, two members of staff will be on duty until closure.

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Annex 4 – Premises and location plan**Premises Plan(s)**

These will either be shown below or attached as a separate part of the premises licence authorisation.



Location Plan: 37 Osborne Road Southsea

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